

# Public Document Pack



## COMMUNITY SELECT COMMITTEE

**Date: Tuesday, 7 July 2026**  
**Time: 6.00pm,**  
**Location: Council Chamber**  
**Contact:**  
**committees@stevenage.gov.uk**

Members: Councillors: Jim Brown (Chair), Rob Henry (Vice-Chair), Julie Ashley-Wren, Lynda Guy, Dermot Kehoe, Jackie Hollywell, Matthew Hurst CC, Jaysica Marvell, Liam Morrell Phillips, Nigel Williams and Jade Woods

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### AGENDA

#### **PART 1**

- 1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
- 2. MINUTES OF THE PREVIOUS MEETING - WEDNESDAY 26 MARCH 2026**  
To approve as a correct record the Minutes of the Community Select Committee held on Wednesday 26 March 2026.  
**3 - 8**
- 3. TERMS OF REFERENCE**  
To note the Terms of Reference of the Community Select Committee as agreed at Annual Council on 21 May 2026.  
**9 - 10**
- 4. COMMUNITY SELECT COMMITTEE WORK PROGRAMME FOR 2026-27**  
To consider the Committee's Work Programme for 2026-27. Members are invited to comment on the Committee's work programme for the year.  
**11 - 18**
- 5. PRE-SCRUTINY POLICY DEVELOPMENT ITEM ON THE TENANCY STRATEGY**  
Members will receive a presentation from Officers regarding the updated Tenancy Strategy ahead of Cabinet decision to update the strategy at a future Cabinet meeting.
- 6. DRAFT SCOPING DOCUMENT FOR REVIEW OF SUPPORT FOR YOUNG PEOPLE**  
Members are invited to consider the draft scoping document for the Committee's review of the Support for Young People.  
**19 - 22**
- 7. URGENT PART 1 BUSINESS**

To consider any Part I business accepted by the Chair as urgent

**8. EXCLUSION OF PUBLIC AND PRESS**

To consider the following motions:

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

**9. URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent

STEVENAGE BOROUGH COUNCIL

## COMMUNITY SELECT COMMITTEE MINUTES

Date: Wednesday, 25 March 2026

Time: 6.00pm

Place: Council Chamber

**Present:** Councillors: Ellie Plater (Chair), Julie Ashley-Wren (Vice-Chair), Kamal Choudhury, Akin Elekolusi, Mason Humberstone, Dermot Kehoe, Sarah Mead and Peter Wilkins

**Start / End Time:** Start Time: 6.00pm  
End Time: 7.05pm

### 1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies were received from Councillors Lynda Guy and Carolina Veres.

### 2 **MINUTES OF THE PREVIOUS MEETING - WEDNESDAY 4 FEBRUARY 2026**

It was **RESOLVED** that the minutes of the Community Select Committee meeting held on 4 February 2026 be agreed as a correct record and signed by the Chair.

### 3 **CRIME & DISORDER COMMITTEE**

The Portfolio Holder for Stronger Communities addressed the Committee and emphasised the importance of residents' safety across the Town. The SoSafe Partnership was highlighted alongside the close working relationship the Council had with the Police, which was key to tackling crime and anti-social behaviour (ASB).

Members were advised that the priorities for 2025–2028 included strengthening community engagement, encouraging reporting of ASB and working collaboratively with residents and partners. Supporting objectives included raising awareness of risks linked to drugs and crime, supporting victims of domestic abuse, addressing cuckooing, preventing involvement in ASB, and tackling issues such as county lines and online fraud.

Data on service demand through the Council was also presented, highlighting significant numbers of referrals across community safety, domestic abuse, homelessness, and ASB services.

Members were presented with a review of the ASB service, which identified key challenges around compliance, triage, and case management. Actions to improve the service included introducing a neighbourhood management policy, strengthening early intervention, improving data systems and enhancing partnership working.

The Police provided an update on operational activity, highlighting strong partnership

working with the Council. Over the past year, a number of targeted operations had been undertaken to address organised crime, retail crime, and ASB. Additional patrols in hotspot areas had contributed to the reductions in ASB and the recovery of weapons.

It was confirmed that these operations were delivered collaboratively with partners, with information sharing enabling both enforcement and preventative interventions. Members asked questions regarding e-scooter enforcement and partnership involvement, and it was clarified that while e-scooters were legal to purchase, their misuse on public roads remained an issue being addressed locally and nationally.

The Committee also received an update on suicide prevention work, including partnership efforts to identify high-risk locations, deliver staff training and work with transport providers to explore infrastructure improvements.

Discussions took place regarding public perceptions of safety. It was acknowledged that some residents felt unsafe due to changes in the town and increased anonymity. Officers recognised these concerns and advised that further work would be undertaken to improve communication about ongoing initiatives, and to promote positive activity in order to help reassure residents.

The Committee was informed of a range of community safety initiatives, including domestic abuse awareness campaigns, the development of a Safer Routes project to improve safety in the town centre, and the opening of a Community Hub providing support for homeless individuals. Officers advised members that they were welcome to organise with Officers to attend the Community Hub.

Additional projects included an educational film addressing county lines exploitation, which had been widely shared and positively received and discussions took place regarding the details of the film.

Members asked how progress from previous years was measured, noting that similar priorities appeared annually and requested clearer updates on outcomes. Officers noted that work was guided by crime data and evolving local needs, with ongoing multi-agency meetings forming the basis of project development. It was acknowledged that while some issues, such as domestic abuse, may not show reductions in data, increased reporting could indicate improved confidence in services. It was suggested that future reports include clearer comparisons against previous objectives and progress updates.

Discussion also highlighted concerns around the rise in scams and fraud, with Members emphasising the need for greater public awareness and education campaigns. It was noted that scams affected a wide range of age groups and that simple preventative messaging could be beneficial to residents.

Members sought clarification on specific initiatives, including the Safer Routes project, where officers confirmed that routes had been carefully assessed with partners to prioritise visibility, safety, and natural footfall, with planned signage and design measures to guide safer movement through the town.

Discussions took place regarding the community initiatives, including the summer holiday programme for young people. It was noted that this was a free scheme delivered in partnership with local organisations, providing activities in parks and community venues.

A question was raised regarding attendance at these events, as well as the football club's portable pitch, and whether any further information was available on its potential use across the town. Officers confirmed that a response would be provided to the Committee.

The Chair thanked Officers and the Police for their presentation and responses.

It was **RESOLVED** that:

- Members requested clearer updates on outcomes from previous years and that future reports would include clearer comparisons against previous objectives and progress updates.
- Officers would provide attendance statistics for community initiatives which happened throughout the summer holiday programme for young people.
- Officers would provide further information on the football clubs portable pitch and its use across the town.

#### 4 **CABINET MEMBER RESPONSE TO THE RECOMMENDATIONS OF THE EQUALITIES DIVERSITY & INCLUSION REVIEW**

The Committee considered the Cabinet Member's response to the Equality, Diversity and Inclusion (EDI) Review. It was highlighted that additional time had been allowed to ensure a comprehensive response, and Members welcomed the opportunity to observe the Council's equalities group in operation.

Clarification was sought regarding engagement with the LGBTQ+ community, and it was agreed that a further response would be provided following additional officer input. It was noted that some engagement had taken place through community events including Stevenage Day, although further detail was requested.

Concerns were also raised regarding the lack of clear timescales for certain actions, such as the bench audit. Members suggested that defined timelines should be provided to ensure progress could be monitored effectively. Officers agreed to take this feedback forward and seek further clarification.

It was **RESOLVED** that:

- Officers would provide information regarding engagement with the LGBTQ+ community.
- Members suggested that defined timelines should be provided for the proposed bench audit to ensure effective monitoring.

5 **UPDATE ON THE DELIVERY OF THE COMMITTEE'S WORK PROGRAMME FOR 2025-26 AND POTENTIAL ITEMS FOR 2026-27**

The Committee received an update on the progress of the agreed work programme. It was noted that a number of items, including statutory reports on crime and disorder, had been delivered during the municipal year. A request was made for future reports to include clearer year on year progress against previously agreed actions.

Members welcomed the inclusion of the public health items but suggested that future contributions from partners could be more locally targeted, including the provision of ward-level data where possible.

The Committee was invited to propose additional items for inclusion in the future work programme. Members requested further information on damp and mould, particularly in relation to the impact of recent legislative changes, current processes, and the number of outstanding cases.

In addition, a review of community cohesion was proposed, as well as a particular emphasis on issues affecting young people.

It was noted that any outstanding items not addressed within the current municipal year would remain on the work programme. Members were advised that there would be a further opportunity to review and update the programme following the Annual Council meeting.

It was **RESOLVED** that:

- Members suggested that for future public health programme items, contributions from partners could be locally targeted, and include ward-level data where possible.

6 **URGENT PART 1 BUSINESS**

There was no Urgent Part I Business.

7 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED**:

1. That, under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as described in paragraphs 1 to 7 of Part 1 of Schedule 12A of the Act, as amended by SI 2006 No. 88.

2. That having considered the reasons for the following item being in Part II, it be determined that maintaining the exemption from disclosure of the information contained therein outweighed the public interest in disclosure.

8 **URGENT PART II BUSINESS**

There was no Urgent Part II Business.

**CHAIR**

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## COMMUNITY SELECT COMMITTEE

1. Membership - 11 (not Members of the Cabinet)  
Observer – Stevenage Youth Mayor
2. Quorum - 4
3. Terms of Reference
  - 3.1 To determine a Scrutiny work programme to examine the spending, policies and administration of the Council's services within the purview of the Director (Housing and Investment), the Director (Communities and Neighbourhood) and the Director (Stevenage Direct Services (repairs and caretaking)) and relationships with partners and external agencies involved with these services, together with a timetable and method of study for each topic.
  - 3.2 To determine formal recommendations in relation to scrutiny studies undertaken for reporting to the Council, Cabinet, other Committees, Officers and / or partner agencies as appropriate.
  - 3.3 To review the Forward Plan of Key Decisions in relation to services within the Committee's remit, considering if it wishes to make any input to policy issues contained in the Plan and if so, how. In undertaking this work the Committee may call upon the relevant Cabinet Member and/or Director to provide a briefing or take part in discussion.
  - 3.4 To act as the Council's Crime and Disorder Committee, meeting in that capacity a minimum of once each year (by including Crime and Disorder on the agenda at least once each year).
  - 3.5 That in respect of policy development of matters that fall within the remit of this Committee, to meet with the relevant Portfolio Holder to comment on individual draft policies that are scheduled to be considered to the Cabinet.
  - 3.6 To work with the other Select Committee or the Overview & Scrutiny Committee, as appropriate when considering cross-cutting scrutiny studies and policy development when both Committees have so agreed.
  - 3.7 To consider matters referred to the Committee under the procedure for the Councillor Call for Action in relation to matters within the purview of the Director (Housing and Investment) and the Director (Communities and Neighbourhood).

- 3.8 In accordance with the Petitions Scheme, consider Petitions, Petition Reviews and interview Senior Council Officers (as requested by a Petition) in relation to matters within the purview of the Director (Housing and Investment) and the Director (Communities and Neighbourhood).
- 3.9 In conjunction with the other Select Committee and Scrutiny Overview Committee, responsibility for the on-going development of the Policy Development and Scrutiny function of the Council.
- 3.10 To report to the Cabinet, other committees or Council, as appropriate.

<b>Lead AD</b>	<b>Director Housing &amp; Neighbourhoods, Kerry Clifford</b>
<b>Deputy</b>	<b>Director Building Safety &amp; Housing Property Services, Denise Lewis</b>
<b>Chair</b>	<b>Cllr Jim Browm</b>
<b>Vice-Chair</b>	<b>Cllr Rob Henry</b>

## Community Select Committee Scrutiny Work Programme 2026-27

**(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)**

The work programme is the main guide to the Committee's work throughout the year. However individual items can be raised at Committee meetings and consider as one-off items on a case-by-case basis at future meetings.

<b>Scrutiny Review items 2025/26:</b> (Main review, one-off updates, briefings etc.)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Complete ✓ ✗</b>	<b>Inclusion in work programme for 2026/27</b>
<b><u>Pre-scrutiny Policy Development of Tenancy Strategy</u></b>	Director of Housing & Neighbourhoods, Kerry Clifford, Co-Deputy Leader, Cabinet Portfolio	<b>7 July 2026</b>	(i) Single pre-scrutiny policy development meeting (ii) no scope required (iii)			✓

<b>Scrutiny Review items 2025/26:</b> (Main review, one-off updates, briefings etc.)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii)Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Complete</b> ✓ ✖	<b>Inclusion in work programme for 2026/27</b>
	for Housing, Cllr Loraine Rossati		officer presentation			
<b><u>Pre-scrutiny Policy Development of Housing Strategy</u></b> 12	Director of Housing & Neighbourhoods, Kerry Clifford, Co-Deputy Leader, Cabinet Portfolio for Housing, Cllr Loraine Rossati	<b>Provisionally 23 July 2026</b>	(i)Single pre-scrutiny policy development meeting (ii) no scope required (iii) officer presentation	It is anticipated that the Cabinet will consider the updated Housing Strategy at their meeting in September 2026.		✓
<b><u>Support for Young People</u></b>	Director of Housing & Neighbourhoods, Kerry Clifford, Co-Deputy Leader, Cabinet Portfolio Holder for Economy, Skills & Young People, Cllr Coleen De Freitas.	(i) Draft scoping document <b>7 July 2026</b> (ii)Officer presentation <b>23 July 2026</b> (iii) <b>14 September</b> – Interview witnesses (iv) October – Early recommendations	(i) This might take a number of meetings (ii) Scoping would be required.	This would be the Committee’s main review for the Municipal year.		✓

<b>Scrutiny Review items 2025/26:</b> (Main review, one-off updates, briefings etc.)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Complete</b> ✓ ✖	<b>Inclusion in work programme for 2026/27</b>
<b><u>Annual Summary of the Housing Allocations policy</u></b> Page 13	AD Housing & Neighbourhoods, Kerry Clifford, Head of Community Advice, Sarah Pateman, Co-Deputy Leader, Cabinet Portfolio for Housing, Cllr Loraine Rossati	October 2026 - To be confirmed	(i) This should be covered in a single meeting (ii) No scope required.	A one-off annual summary of Housing Allocations including an update on ongoing Government Policy in this area.		✓ It was not possible to schedule this item in 2025-26. This item has now been rolled forward to be considered in 2026-27
<b><u>One-off update item on Housing Damp &amp; Mould</u></b>	AD Building Safety and Property Services, Denise Lewis, Co-Deputy Leader, Cabinet Portfolio for Housing, Cllr Loraine Rossati	<b>December 2026</b>	(i) This should be covered in a single meeting (ii) No scope required.	In 2025 Members received an update on Damp & Mould – AD Housing & Neighbourhoods provided a briefing to Members in Sep ahead of Awabb’s Law coming into effect Oct 2025.  By the end of October 2026 there will have been a year’s data following the	For 2025-26 the Committee received a <a href="#">presentation on damp and mould</a> at its meeting on <a href="#">16 September 2025 Minute</a>	✓ Members requested an update in 26-27 on the delivery of damp and mould following the Oct 2025 legislation – Awabb’s Law

<b>Scrutiny Review items 2025/26:</b> (Main review, one-off updates, briefings etc.)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii)Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Complete</b> ✓ *	<b>Inclusion in work programme for 2026/27</b>
				new legislative changes to report to Members.		
<u><b>Preparation for Safe and Legal Transition of Housing Services re Local Government Reorganisation</b></u>		Quarter 4 of 2026-27 (Jan to March 2027)	(i) This could be covered in a number of one-off meetings. (ii) No scope required.	The Deputy Chief Executive has suggested that capacity be created in the Committee's work programme to respond to the Secretary of State's decision re Hertfordshire's LGR submission.		
<u><b>Statutory Item – Crime &amp; Disorder Committee</b></u>	AD Stevenage Direct Services, Lead Officer Sarah Pateman, Portfolio Holder for Stronger Communities and Equalities – Cllr Nazmin Chowdhury	Meeting scheduled for: <b>24 March 2027 - tbc</b>	(iii)Yes, covered in one meeting (ii) No scope required (iv) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community	The annual meeting this year could provide an opportunity to highlight the work of joint working with the Police and the strategies and work of the SoSafe Partnership.  <b>Update March 2026:</b> Members asked for some year-on-year statistics to		✓  This is a statutory standing item at CSC

<b>Scrutiny Review items 2025/26:</b> (Main review, one-off updates, briefings etc.)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e.            (i) Number of meetings item can be covered in?            (ii) Whether scoping required?            (iii) Expectation/ style of meeting &amp;            (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Complete</b> ✓ ✖	<b>Inclusion in work programme for 2026/27</b>
Page 15			<p>Safety looking at past performance of the Community Safety Action Plan and future priorities</p>	<p>see trends in Crime and Disorder data.</p> <p>The Committee to receive a progress update against the Community Safety Action Plan. The Committee to address the issue raised by Members re Community tensions – referencing the national Prevent Programme.</p> <p><u>Comment from the Chair June 2026:</u>            The Police engage under their duty to co-operate. Consider seeking Members opinions on the effectiveness of the Policing Priorities (the police / Councillor's area</p>		

Scrutiny Review items 2025/26: (Main review, one-off updates, briefings etc.)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Complete ✓ ✖	Inclusion in work programme for 2026/27
				community safety meetings).		
<b><u>Standing Item - Public Health</u></b> Page 16	AD Housing & Neighbourhoods, Kerry Clifford, and Health & Sports Strategy Manager, Ryan Ansell, Cabinet Portfolio Holder for Culture, Leisure and Wellbeing, Cllr Myla Arceno	Meeting scheduled for: <b>September 2026 tbc</b>	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community. (iv) Other Members to be invited – SBC Rep on HCC Health Scrutiny Cttee.	Members indicated that they previously valued the sessions with the HCC Director of Public Health and would like to reinstate these meetings with focus on general health and wellbeing and specifically on Health Inequalities for Stevenage.  The HCC Director of Public Health (or a Member of the HCC Public Health Team) be invited to update Members on matters relating to Public Health and Stevenage (if possible, including the “tartan rug” the Joint Strategic Needs Assessment)	The Committee met with HCC Director of Public Health and SBC Health & Wellbeing Manager and received a <a href="#">presentation</a> from both to its meeting on <a href="#">4 Feb 2026</a>	✓ This is a non-statutory standing item at CSC  2026-27 Update may need to be SBC focused from the Health & Wellbeing Manager - If it's possible to have input from HCC PH then this should be locally focused on Stevenage and have ward level data

<b>Scrutiny Review items 2025/26:</b> (Main review, one-off updates, briefings etc.)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii)Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Complete</b> ✓ ✖	<b>Inclusion in work programme for 2026/27</b>
Page 17				<i>For 2026-27 it is recommended that the focus would be to bring the SBC Health and Wellbeing Strategy as a pre-scrutiny policy development item to Committee so Members can consider the public consultation Feedback.</i>		
<u><b>2026-27 Work Programme</b></u>		To be scheduled - March 2027.	One off meeting			✓

<b>Monitoring of Previous Recommendations/Actions</b>								
<b>Scrutiny items:</b> (Follow up in 2022/23)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/ Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>	<b>Complete</b> ✓ ✘
Action Tracker.	N/A	<b>23 July 2026</b>	(i) <u>Covered in a single meeting</u> revisiting the previous review and seeing where we are today		N/A	Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at a meeting of the July 2026	Include the following new items: 1. Equalities, Diversity & Inclusion review 2. Older People	✓

# DRAFT

## Template Scoping Document

<b>Community Select Committee</b>	
<b>Scrutiny Review Title:</b>	<b>Support for Young People Review</b>
<b>Background issues</b> to review – rationale for scrutinising this issue:	When Members considered their work programme for the 2026-27 Municipal Year at its meeting on 25 March 2026 it was agreed to include a review item on Support for Young People, and this should be endorsed at the Community Select Committees first meeting of the 2026-27 Municipal Year.
Is this issue covered by Corporate Plans?	Yes, it is one of the Council's Key Performance Indicators in its Corporate Performance suite.
<b>Focus of the review:</b> (State what the review focus will be)	Issues identified in a scoping discussion with the Chair and lead officers: <ul style="list-style-type: none"><li>• What support exists for young people in Stevenage, regarding issues like teen mental health?</li><li>• What is happening around the Skills development locally?</li><li>• Hear from young people – specifically the SBC Youth Mayor and various Youth forums, what are their aspirations and challenges and reach out to young people including at North Herts College</li><li>• Hear from the voluntary sector who work with young people</li><li>• See what is happening locally with NEETS (Young people Not in Employment Education or Training)</li><li>• Where possible, within the time and resources available, adopt an Every Child Matters approach to the review</li></ul>
<b>Timing issues:</b> Are there any timing constraints to when the review can be carried out?	None that the Scrutiny Officer is aware of.
The Committee will meet on (provide	Dates: Day/Month/Time/Venue

<p><b>dates</b> if known):</p>	<ul style="list-style-type: none"> <li>• <b>June/July 2026</b> – CSC consider a draft scoping document and receive an officer presentation</li> <li>• <b>Date</b> – to be advised - Scope signed off by Committee and interview witnesses for evidence gathering –</li> <li>• <b>Date</b> - to be advised. continue to interview witnesses for evidence gathering.</li> <li>• <b>Date</b> - to be advised. Early recommendations and outline draft report to Select Committee</li> <li>• <b>Date</b> - to be advised - Final recommendations &amp; report</li> </ul>
<p><b>SBC Leads</b> (list the Executive Portfolio Holders and SD's Heads of Service who should appear as witnesses):</p>	<p><i>Officers have suggested the following people:</i></p> <ul style="list-style-type: none"> <li>• <i>Executive Portfolio Holder(s) for Economy, Skills &amp; Young People, Cllr Coleen De Freitas.</i></li> <li>• <i>Enterprise &amp; Skills Partnership Officer, Carol Richardson</i></li> <li>• <i>Youth Mayor, Deputy Youth Mayor &amp; Youth Panel</i></li> <li>• <i>Health &amp; Wellbeing Manager, Ryan Ansell</i></li> <li>• <i>Director Housing &amp; Neighbourhoods, Kerry Clifford</i></li> </ul>
<p>Any <b>other witnesses</b> (external persons/critical friend)?:</p>	<p>To be identified by the Committee at the scoping meeting. <i>Possible options identified by officers:</i></p> <p><i>To be advised by Officers regarding representative groups from across the community but could include:</i></p> <ul style="list-style-type: none"> <li>• <i>HCC (relevant lead officer)</i></li> <li>• <i>Various representative voluntary sector groups working with Children and Young People</i></li> </ul>
<p><b>Allocation of lead Members</b> on specific individual issues/questions:</p> <p>Any other Questions Members wish to cover:</p>	<p>To be identified by the Committee at the scoping meeting.</p> <p>Members will undertake their own desktop and fact-finding research and ask questions on the following areas (list the issues to address during the interviews):</p> <p><i>To be identified</i></p>
<p><b>Site visits and evidence gathering in the Community</b></p>	<p>To be arranged – The Chair and some CSC Members to meet a representative group of students to find out their views re the pressures and opportunities for young people.</p>

<p><b><u>Equalities and Diversity issues:</u></b> The review will consider what the relevant equalities and diversity issues are regarding the Scrutiny subject that is being scrutinised</p>	<p>It was agreed that the review would address equalities and diversity issues directly in the review.</p> <p><u>Equalities &amp; Diversity Issues</u> – Are there any E&amp;D issues to consider in this review? –</p> <p>As the review is primarily focused on young people this will be covered as the main focus of the review.</p>
<p><b><u>Constraints</u></b> (Issues that have been highlighted at the scoping stage but are too broad/detailed to be covered by the review):</p>	<p><i>To be identified by the Committee at the scoping meeting on 7 July 2026 and when the Committee receives a presentation from officers at its meeting on 23 July 2026 (These issues can be captured and dealt with via other means – Briefings/email/officer action etc)</i></p>
<p><b><u>Background Documents/data</u></b> that can be provided to the review</p>	<p><i>As identified by the Committee at the draft scoping meeting June/July 2026:</i> Evidence requested:</p>
<p><b><u>Agreed Milestones and review sign off</u></b> -To be agreed by Members and officers</p>	<p><i>Formal response from Cabinet Portfolio Holder (Executives have a Statutory requirement to respond to Scrutiny review recommendations two months after receiving a final report and recommendations of a review: <b>Date Cabinet0 Portfolio responses are expected</b> (dependent on the final report &amp; executive portfolio response template publishing date):DD MM YY</i></p> <p><b><i>Date for monitoring implementation of recommendations – final sign off (typically one year from completion of the review): DD MM YY (Close to this date the Select Committee will receive a report at a Committee meeting to agree the final sign off of the review recommendations)</i></b></p>

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